

Minutes of the Ngaio School Board Meeting Held Thursday 31 July 2025 at 7pm Staffroom

Present: Raewyn Watson (Principal) Sarah Simpson (Deputy Principal) Hannah Ross-McAlpine, Emma Andrews, Joe Winton (Presiding Chair), Sarah Deans, Dan Mumford, Dan Byrne (staff rep), Kirsten Fraser (guest), Katy Robertson (minutes)

1. Opening Karakia - Joe Winton

2. Meeting Open - 7.05pm

Apologies - None

Welcome - Kirsten Fraser

Conflict of Interest Declarations - Joe declared that his wife Becky had started as a Teachers Aide with the school.

3. Action Points

Acceptance of Minutes: The minutes of the previous meeting on the 19 June 2025 were accepted as a true and accurate record. Emma/Dan M

Key Tasks : Updated by all

- The Y are updating us regularly. Rohan is trying really hard. The holiday programme went well. Sarah was still concerned about the revenue. Raewyn to make a section in her principal's report.
- Formalise an agreement of the use of the Hall by Kelly Sports on rainy Wednesday's.
- Write a plan for Working Bee. What needs to be done to get it ready for hire and then how do we get people to hire it? Sarah will come to school to see what needs doing.
- Paper copy of what is owing in Family Donations to go home with children with donations still outstanding.
- Joe to send the letter about the gates on neighbour's properties.
- Raewyn to talk to Hayden about when the whanau group meetings will take place so a board member can attend. Needs to be put on the Board Events Calendar.
- PTA has \$21,500 in fundraising for the playground and \$15,500 in unallocated funds. The PTA meeting had a good turn out so hopefully a new chair can be found to replace Jen next year.

4. Board Items

Mid Year Achievement Data - Summary of Mid Year and End Results

Sarah Simpson reported that the data is good considering the new curriculum and the use of the new SMS system Hero. The new curriculum has raised levels and is very defined, it is year group based rather than a two year level base. Hero enabled us to look at students across a continuum. Moving forward with Hero we will be able to track the progress of students quite closely. We did a complete sweep of all the children in the school. All OTJ's were looked at closely. Raewyn and Sarah met with all of the teachers for discussion. The Year 0 and 1 are having 10 week meetings with parents. The curriculum is so new and different for the Junior School. There is a 6 month curriculum at the start of school but the Year 1's have a higher level of learning, harder for the children with a

birthday in April. Our data was extremely high in the junior school due to such good experienced teachers. Alison Craven is teaching BSLA with 20 children in Year 1 and 2. This has replaced Reading Recovery. We have a growing group of ELL. Viv works with 20 children and a few others who need it. Year's 5 and 6 are exceeding expectations we think due to ALIM and this is then running into the classrooms. There are extensions being offered like Athletics, Otago Problem Solving etc. There are some Focus Learners who will not meet expectations because their learning trajectory is different.

ERO commented about our goals around Focus Learners. We need to write more specific targets into our strategic plan. with a measure for what the targets are and where the students get to.

Hero has a section on ELL with so we are planning to explore this as it will help us see the progress of this group.

Sarah D suggested a parent information session (could be online so you could share it) to explain to the community about the end of year reports.

Sarah commented that writing the report was easier as Hero is sorting through the data for us.

Elections 2025

Three parents have nominated themselves and more parents have asked to talk to Joe so there should be some more nominations. Raewyn and Dan to talk at the staff meeting about any other staff standing. A Board update will be sent out about elections.

5. Standing Items

Principals Report - taken as read. Security - Raewyn would like to stop the regular patrols. There has never been an incident. If the alarms go off we can reset them remotely. We may look at reinstating this over the Christmas holiday period. Having a board member as a contact along with the principal and deputy principal would be a good idea. This would just be until 8pm then a guard would be called. They would have the alarm app on their phone which has the ability to arm and disarm the alarm. Joe Winton volunteered to be the contact for the moment.

Health & Safety, and Privacy - (verbal update) Nothing to report

Finances - Raewyn has sent updates. Water rates need to be looked into. We are getting a subs and license refund from Kesaya. Mubina from Education Services is meeting us to review our budget. At the Mid Year Review we will look at what we can reduce and evaluate how we will end up at the end of the year.

Policy Update - (verbal update) Emma is up to date. Asset register on Schooldocs suggests \$1000 but we will continue to use \$500.

Property- Kim has been working on grants for the playground. It was resolved by the Board that the Board gives Kim Verry, Ngaio PTA Fundraising Coordinator authority to apply and authority to sign for grant application for the purpose of upgrading the playgrounds matting on behalf of Ngaio School. It was further resolved (via circulation) by the Board of Trustees of Ngaio School on 3 July 2025 that the Board gives Kim Verry authority to apply and to sign for a grant application to Four Winds for the amount of \$100,000 for the purpose of upgrading the playground.

The Board approved to pay to fix the rotten weather boards around the Junior classrooms and the dental clinic.

ERO - wants feedback on report format. Joe's feedback would be that the wording they used was not as good as it could be, it is easily misconstrued. Raewyn said the pull down boxes were limited. ERO hasn't published the new report even though they have shared it with the school.

6. Admin

In/Out Correspondence - None

Note Email Decisions - None

Acknowledgements - Sarah Simpson worked hard on her reports.

Content for School Newsletter - Acknowledge Sarah and the achievement data. Also the work the teachers had done for the reports and meetings. Election Pilot update.

Meeting closed at 9.20pm