

**Minutes of Ngaio School Board Meeting**  
**Held Thursday 26th October 2023**  
**At 7:00pm, Staffroom**

**Present:** Craig Fairhall, Raewyn Watson (online) Sarah Simpson (Deputy Principal), Emma Andrews, Rachael Manttan, Joe Winton, Daniel Mumford, Helen Shields (Minutes)

**Visit to the Library:** Presentation from librarians (Bernice, apologies from Cristin)

1. **Karakia/whakataukī:** Craig

2. **Meeting Open:** Craig

- Welcome & Apologies: No apologies
- Conflict of Interest Declarations: No declarations

3. **Action Points**

Acceptance of Minutes of previous meeting

- The Minutes of the previous meeting of the Ngaio School Board were accepted as a true and correct record. Joe/Emma
  
- Action Points: Updated by all

4. **Health & Safety, and Privacy**

**Principal's Report** - taken as read

To note

- Incident/Risk Report - 1 x fractured collarbone - child fell in playground
- Junior playground matting is deteriorating and the preference is for new matting not repaired.
- Craig/Joe will discuss with Jen.

5. **Board Items**

Miramar Christian School Proposal

- No support from the Board. Craig will draft a reply and share for comment

Internship email

- Raewyn will follow up.

Community Survey

- Joe will set up an online meeting for next week to discuss.

Board Photo

- Rachael's husband will take the photo at the November board meeting.

6. **Property**

10YPP needs to be signed off.

- Note: Butynol roofing needs to be added.

RTLB

- The MOE request to use surplus classrooms for RTLB is not supported by the Board. The request is for rooms 13 and 14 which are located in the heart of the school and their requirement for significant parking space is an issue.

#### Vandalism

- Schools are given a budget in the Ops Grant for vandalism.
- Vandalism is therefore not typically budgeted.
- The Ministry will top up if there is a cost overrun.
- We are looking at a \$12K spend for recent vandalism.
- Raewyn has submitted an impact statement to the Police.

#### Fencing the Arb boundary

- Ministry funding has been approved.

#### 7. **Finances**

End of August Report. Tracking well. Income is ahead of budget.

#### 8. **Policy**

The policy group will meet as new advisory items come in.

#### 9. **Admin**

- Correspondence: email from a parent regarding security cameras.
- Note email decisions - holly tree removal

#### 10. **In Committee: 8:37pm**

**Out of Committee: 9:30pm**

#### **Strategy Work:**

- **Hautū - 20 minutes**
- **Strategic Plan** - Joe will book another meeting for this.

**Whanau meeting:** Hayden and Sarah will confirm a date.

**Next Meeting: Thursday 30 November, 7:00pm, Staffroom**

**Meeting closed at 9:35pm.**