

**Minutes of Ngaio School Board Meeting
Held Wednesday 2nd August
At 7:00pm, Staffroom**

Present:

Sarah Simpson (Acting Principal), Joe Winton (Presiding), Emma Andrews (online), Rachael Manttan, Daniel Mumford

Visitor: Michelle Pontifex

Karakia/whakataukī: Rachael

Meeting Open Welcome: Joe
Meeting opened at 7:02pm

Apologies: Craig Fairhall, Dan Byrne (on leave)

Conflicts of Interest: Nil

Action Points:

- Acceptance of June Minutes

The Minutes of the June meeting were accepted as a true and accurate record.
Daniel Mumford/Rachael. Passed

- Key task spreadsheet
Updated by all

Mid Year Achievement Report:

- Sarah presented the data and talked about overall teacher judgements (OTJ) and the tests used to make the judgement.
- The year 1, 2 and 2 / 3 classes are using the Better Start Literacy Approach (BSLA) this year. BSLA is a structured approach to literacy for year 0 to 2.
<https://www.betterstartapproach.com/>
This programme gives a really solid foundation on the mechanics of literacy. Ākonga are tested at 10 weeks. The programme can be repeated for those not at the required level after the first 10 weeks. The early data is positive.

Focus learner report

- Spoken to by Sarah who talked about seeing an increase in auditory processing disorder (APD). Are other schools in the kahui ako seeing the same thing? Sarah will ask other schools.

The Board thanked Sarah for the preparation of these reports.

Hautū: Joe/Rachael

Self Assessment for accountability and leadership

- Māori Cultural Responsiveness Self Review tool for school boards. Hautū uses cultural responsiveness as an approach to assess how culturally responsive their school is for Māori and identify priorities for development.
- The board worked through the first module (leadership).

Board Items: Sarah

- Principal's Report - taken as read
- Tessa presented her device analysis report at the last PTA meeting.
- Joe will work with Tessa to apply for grant funding. Gaming Trusts would be approached.
- Teachers will run the Math-a-thon and Spell-a-thon. The community will be advised how the funds will be spent.
- Michelle will Investigate other fundraising ideas.

Health, Safety and Privacy: Sarah

- Nothing to note.
- Community Health Consultation: Sarah will draft the delivery statement.

Property:

10Y Property Plan

- Room 17 toilets: the door closer will be adjusted for easier use..
- Guttering: OCTA will be advised that the guttering should be PVC, not metal.
- Dental Clinic: moss spray will be applied to the roof and the outside of the building will be cleaned. The balance of this budget will be applied to the room 14 windows.

Playbank

- Discussion by email.

Lighting

- GST will be recoverable.
- Daniel will progress the application.

Policy: Emma/Rachael

- Nothing to report.

Finance: Daniel

- The finances are tracking well.

Admin:

In/out correspondence - noted
email decisions - noted

Next Meeting: Thursday 7th September 2023, 7:00pm, Staffroom

Meeting Close: 9:15pm