

**Minutes of the Ngaio Board**  
**Thursday 22nd June 2023**  
**Staffroom, 7:00pm**

**Present:**

Craig Fairhall, Raewyn Watson, Joe Winton, Emma Andrews, Rachael Manttan, Daniel Mumford, Helen Shields (Minutes)

Dan Byrne (on leave)

1. **Karakia/whakatauki**  
Craig
2. **Meeting Open: 7:04pm**  
**Apologies:** Sarah Simpson  
**Conflict of Interest Declarations:** No declarations  
**Action Points:** Updated by all
3. **Presentation from Raewyn on the curriculum refresh:** Te Mātaiaho (Dr Waye Ngata)
4. **Health & Safety and Privacy Incident/Risk Report**  
Broken arm - junior playground
5. **Board Items**  
NZSTA Changes to Board Requirements - Code of Conduct
  - Craig will email for signing by members
  - MOE changes to reporting - the new framework for school planning and reporting will be in place shortly.
  - The Board discussed school devices. Craig and Joe have met with Tessa and asked her to undertake further analysis around what the plan might look like in Tūi against what we currently have. Currently Tūi have the vast majority of the devices. It is estimated that Between 25K and 65K would need to be spent to upgrade the devices.
  - Next step - consult the community on BYOD.
  - It is noted that Rāroa Intermediate recommends a chromebook for their students. The Board agreed to canvass Rāroa about how they use devices and whether they foresee any problems with devices carried through from Ngaio School.
  - It is noted that Onslow College insists on a Windows device.
  - The Board agreed Digital Curriculum education should start with the PTA and then be socialised in the next issue of *On Board*.
  - If BYOD was agreed to, the aim for adoption would be term 1 2024.

*Hāngi and Matariki*

  - To be held on the first Thursday of term 3 and enough offers of help have been received.
  - The community will be invited to bring a picnic and bring a container for a taste of hāngi. As previously, the pit will be dug by the cricket nets.
  - The risk management plan will continue to be updated by Hayden and Raewyn. The Board will approve via email.

### *Teacher Only Days*

- Potentially there will be a teacher only day in term 3. Raewyn will confirm once the date is settled. (Friday 8th September - possibly)

### *Creatives in Schools mural unveiling*

- Opening celebration will be held on Monday 26th June.

## **6. Property**

- Bike track - The staff have decided against proceeding with the bike track.
- The Board will formally advise the Wellington City Council that the bike track project will not proceed.

### *Playground*

- Momentum will now begin - the subcommittee will work to organise a design.

### *10 YPP - reduced funding (15 classrooms)*

- Discussion around what projects will be covered.

### *Lighting project - update from Daniel.*

- Will confirm financial approval with Ben at AFS, then get the next stage started with EECA.

## **7. Policy**

Updates March 2023

## **8. Finances**

Update from Daniel

- Good surplus at this stage of the year. Ahead of budget for income.
- Family donation reminders will be sent out at the beginning of term 3.
- Painting plan - discuss with Hawkins Property Services

### *Audit sign off*

**Resolution:** That the Board accepts the 2022 Audit Report. Joe/Daniel Accepted

## **9. Admin**

In/Out Correspondence - nothing to note

Note email decisions - nothing to note

Principal's Report - taken as read.

Confirm new actions - On Board - next edition Thursday 29th June.

### **Approval of Minutes:**

- The Minutes of the previous meeting of the Ngaio School Board were accepted as a true and accurate record. Joe/Rachael  
Passed

## **10. In Committee: 9:00pm**

- Update

## **11. Next Meeting: (Week 3) Wednesday 2nd August, 2023**

**Meeting closed: 9:10pm**